

**BOSTON HARBOR ISLAND ALLIANCE
408 ATLANTIC AVENUE
BOSTON MA 02110**

**REQUEST FOR QUALIFICATIONS:
BOSTON HARBOR ISLAND ALLIANCE
FORT ANDREWS STABILIZATION AND RESTORATION**

PART ONE: IDENTIFICATION & QUALIFICATIONS

A. IDENTIFICATION INFORMATION:

Full Business Name:

Telephone:

Address:

Key Principal(s) to Contact:

Name:

Title:

Telephone #:

B. PROPOSED FORT ANDREWS PROJECT STAFFING:

Principal in Charge:

Project Manager:

Project Superintendent:

Assistant Superintendent

C. CURRENT PROJECTS, AVERAGE VOLUME

Describe your firm's current workload and 2009 / 2010 commitments in New England. In addition provide a listing of all projects undertaken within the past 3 years. Include only projects in which your firm is the general contractor. Include the following information:

- Project name
- Project cost
- Date started, date to be completed and current phase
- Involvement of the individuals named in Section B above in the project(s)
- Your firm's annual volume, expressed in dollars, of general construction work in each of the last five years

D. RELEVANT EXPERIENCE:

Please indicate the experience of the individuals named above in Section B in construction projects with challenging logistics, restoration and significant structural stabilization. Please emphasize experience with historic buildings, especially those permitted by the Massachusetts Historic Commission. Water transportation is required for all workers, materials and debris. Please state your experience with projects requiring water transportation. For each individual include the following information:

- Project name
- The specific role of the individuals named in Section B above in the project(s) and the percentage of their total time dedicated to restoration projects for the past five years
- The specific experience of the individuals named in Section B above working as a team in the project(s).

E. SUSTAINABLE CONSTRUCTION

Describe your firm's experience with sustainable construction, including LEED certified projects. Describe any policies and procedures related to sustainable design and construction which your firm has in place and note any LEED accredited professionals proposed for the team.

F. REFERENCES

Please provide three references within the past five years for historic preservation related projects in the Boston area in which your firm, and preferably the proposed project team, has been the general contractor. Include the following:

- Project name and brief description
- Client
- Total square footage
- Total project cost
- Architect and major subcontractors

G. BONDING CAPACITY / INSURANCE LIMITS / FINANCIAL INFORMATION:

- Please submit a letter from your bonding company indicating your total performance and lien bonding capacity and the current capacity available.
- Please submit a letter from your insurance company indicating your insurance limits for this project.
- Please describe the insurance requirements which are placed upon your subcontractors.
- Please submit a copy of the release of lien form which is required

from your subcontractors and outline the procedures for subcontractors filing the form.

- Please submit a summary of your firm's most current financial statement, including retained earnings and working capital.

H. UNION AFFILIATION:

Please state your firm's union affiliation and which specific trades with which your firm has labor agreements.

I. REPORTING

Describe the cost and schedule reporting format to be used on the Fort Andrews project and the frequency of issuance of cost and schedule reports. In addition, describe the format of project meetings during construction and the reporting methodology used for project meetings.

I. SCHEDULE ADHERANCE

Describe your company's performance in meeting project schedules for the past five years. Describe any liquidated damages payments that have been made by your firm in the past five years.

J. PERFORMANCE

- Within the past seven years has your company been involved in any litigation or arbitration related to any type of construction project? If so, please detail the nature of the dispute and the outcome. The response should include all projects performed by your company, not confined to those in New England.
- Within the past seven years has your company failed to complete a project or been terminated from a project? If so, please describe the project and the reasons for not completing the work.

K. SAFETY

Describe your firm's safety record for the past 10 years. Provide a full description of any safety related incidents, including those that resulted in OSHA fines. Provide your OSHA rating and rating from your insurance provider. Describe your experience working with historic buildings and the inherent safety issues. Describe your approach to safety for this project, including construction vehicle access procedures, water transportation and working with ACM.

L. DCAM CERTFICIATION:

Please submit a copy of your firm's DCAM certificate of eligibility, including a capacity rating and updated statement.

PART TWO: CERTIFICATION

I have reviewed the information contained within this request for qualifications, certify the accuracy of the information and approve the release of the information for the internal use of BHIA and DCR.

_____ Name & Title: (officer of the company)

_____ Date